

RISK ASSESSMENT

TITLE OF RISK ASSESSMENT		Safety In Action Week (s)	
DEPARTMENT	FRS Prevention and Operations	LOCATION	Highlands College
REFERENCE		DATE OF ASSESSMENT	1/7/2024
NAME OF ASSESSOR	CC Simon Le Maistre	RESPONSIBLE MANAGER	SC Mark Bailey-Walker.

Likelihood (L)		Severity (S)		Severity					Action	
5	Certain – Hazard occurs frequently. It is a constant threat	5	Catastrophic - incident leading to irreversible health effects or death		1	2	3	4	5	Stop
4	Likely – Hazard will probably occur but it is not a persistent issue.	4	Major - incident leading to long term incapacity/ disability	1	1	2	3	4	5	Urgent Action
3	Possible – Hazard may occur occasionally, ie. One or twice a year	3	Moderate - incident leading to injury. Requiring 4-14 days off work	2	2	4	6	8	10	Action
2	Unlikely – Hazard occurs infrequently but remains a possibility	2	Minor - incident leading to minor injury. Requiring < 4 days off work	3	3	6	9	12	15	Monitor
1	Rare – Hazard is not expected to occur	1	Negligible - incident leading to no/ minimal injury. Requiring 0 days off work	4	4	8	12	16	20	No Action
				5	5	10	15	20	25	
PERSONS AT RISK CODES										
STAFF = ST		PATIENTS = PA		PUBLIC = PU		CONTRACTORS = C		OTHER PERSONS = O		

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Hazard	Risk	Initial Risk Rating			Persons At Risk (code)	Immediate Control Measures	Revised Risk Rating			Additional Control Measures
		L	S	R			L	S	R	
Uneven surfaces	Injury through falling	1	3	3	PU	Students provided with direction on how to move safely through a corridor and downstairs.	1	3	3	N/A
Furnishings	Risk of injury through failing of props for fire safety scenario	1	3	3	PU	All items thoroughly inspected prior to delivering every session to ensure items are in a safe and useable condition.	1	3	3	N/A
Artificial Smoke	Potential for students to panic when traveling through smoke.	3	2	6	PU	Safety brief and reassurance proved by FRS staff delivering session, one member of FRS staff to lead the way through the smoke-filled area, followed by one at the rear to ensure all students have made it through and for reassurance. Any student not wishing to move through the smoke can bypass the corridor with one of their teachers.	2	2	4	N/A
Allegation of wrongdoing	Damage to personal and/or	1	4*	4	ST	All minors to be accompanied by parent/guardian or two staff	1	4*	4	All Staff DBS checked, no lone working.



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	organisational reputation.				members when separated from group (first aid, toilet, etc). No responsibility to be taken for visitors' valuables.				*Relates to reputational damage.
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Additional References and Support Material used in this risk assessment